

PTO MEETING MINUTES - FRIDAY, NOVEMBER 18, 2016

CALL TO ORDER

The meeting was called to order at 2:05 pm with a prayer by Mrs. Milo. There were 11 members present, including 5 officers.

APPROVAL OF MINUTES, Kristen Hamill.

- The minutes were approved with no changes.

CHAIRPERSON REPORT, Nicole Milo.

- Special thanks to the Coffee committee for a fabulous and successful event. A big THANK YOU for everything that you all do for the school!

CO-CHAIR REPORT, Jamie Merrion.

- Nothing to report.

TREASURER REPORT, Theresa Mayer.

- Mrs. Mayer went through the budget line by line.
- Notables: dues in good shape, only a few families have not yet paid in; letters have been sent.

SECRETARY REPORT, Kristen Hamill.

- Nothing to report.

PRINCIPAL REPORT, Mrs. Shadel.

- Meals during conferences were great.
- Halloween was fun, kid's favorite holiday!
- Winter uniforms started.
- We have a wonderful counselor here at school, if you have a child who is having some issues at home or at school please take advantage of her services.
- Confirmation included 50 school kids; what a blessing.
- We had a lockdown drill this week.
- We celebrated Father Michael's birthday. Thanks for all the donations.
- 7th grade is going to see A Christmas Carol on Nov. 30th.
- Our Christmas program is on Dec. 12th.
- Toy drive ends Dec. 14th.

TEACHER REPORT, Mrs. Maes and Mrs. Woods.

- Thank you for the Halloween parties. Everyone had fun.
- P/T conference food was so good and much appreciated.
- Santa Shop is coming up; please remember to send in money and most importantly a LIST of who to buy for.
- Kids met their big buddies and loved it.
- We've used the new headphones a lot and we love them! Thank you PTO!

PARISH REPRESENTATIVE REPORT, Ilene DuBey.

- Thank you all so much for everything you do for the school and Parish.
- Thanks to for using your red magnets and showing support for NOOL School! Remember in a recent survey, 41% of respondents in Broomfield had never heard of Nativity School!
- The Gala is Feb. 25th. Mark your calendars! A Facebook page will soon be set up for the Gala.

COMMITTEE REPORTS

Broomfield Days Parade, Melissa Logan and Lois Sheahen.

- Mrs. Logan and Mrs. Sheahen have met with the executive committee and are working on plans to make next year's parade even better!

Mystic Monk Coffee, Bryanna Spafford and Todd Mullen.

- Coffee was distributed last week; over 2,000 coffee items were sold! Total profit was over \$8,000. We are working on how to get credit for reorders.

Food for Funds, Kim Nolan, Kirsten Gromko, Kirsten Bennett, and Deb Federspiel.

- Over 3,000 milk caps were collected and recently turned in! Dec. 16th will be the next drawing, and will be the next get together for cutting Box Tops. We are hoping to promote these programs on the NOOL facebook page this month.

Health Screening, Jen Pulliam.

- Nothing to report.

Helping Hands, Denise Schillinger.

- Nothing to report.

Historian, Kathy Shadel.

- Nothing to report.

Hospitality, Colleen Ruffalo.

- Getting ready for Catholic Schools Week.

Kids Appreciation Day, Wilma Fuller and Shannon Spinuzzi.

- Have talked to a few vendors of the inflatables.
- Theme will be "Wipe Out".
- The event will take place on May 8th.

Muffins/Doughnuts, Jen Flaherty, Jeff Beaton.

- Nothing to report.

Newcomers, Beth Maciolek and Theresa Mayer.

- Nothing to report.

Race For Education (RFE), Tracy Stonehocker and Brenda Smolky.

- Everyone loved the online platform this year.
- Thanks again for a successful event.

Room Parents, Karen Michalski.

- Christmas Parties are coming up along with Saint Nicholas Day!

Santa Shop, Andrea Stephens.

- Posters go up Monday.
- Schedule has been posted online.
- Need volunteer help from parents.
- Will be delegating a target category to a specific person to fill inventory list.
- Next year would like to store, price and inventory all items at the school.
- Please sign up via the sign up genius to help with the kids during shopping hours.

Teacher Birthdays, Shannon Spinuzzi.

- Nothing to report.

Uniforms, Michelle Carr.

- BOGO sale on Nov. 30th from 12:00-3:30.

Teacher Appreciation, Andrea Aquino and Anne Gray.

- Nothing to report.

OLD BUSINESS:

- We will be sending out a template for committee heads to use to turn in your policies and procedures. Please be sure it is filled out in detail.
- The executive committee has met with Jim DuBey and he has set up a google drive on the NOOL system where all procedures and policies will be kept. A gmail email address will be preferred from all committee heads in order to gain access.
- A redline copy of the updated bylaws will be provided prior to the next PTO meeting so changes can then be reviewed and voted on.

NEW BUSINESS:

- Nothing to report.

MEETING ADJOURNMENT

The meeting concluded at 2:50 pm. The next meeting is **Dec. 16, 2016 at 2 pm.**